

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room

Regular Meeting 5:15 p.m.

May 23, 2017

MINUTES

Call to Order by Board President- – Open Public Meetings Act – Roll Call

Laura Simon call the meeting to order at 5:15 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, Cheryl Filler, Melissa Szanto, Thomas Wallace, Anna Shinn, Laura Simon

Also Present: Barbara Sargent, Superintendent, Thomas Venanzi, Interim Business Administrator/
Board Secretary

Absent: Eric Zwerling

Flag Salute

EXECUTIVE SESSION 5:17 pm

Motion: Mrs. Shinn

Second: Mrs. Filler

Vote: 8 Yes; 0 No

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss personnel matters for approximately 2 hours at which time the Board expects to return to Public Session at approximately 7:30 with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION 7:08 pm but reconvened the meeting at 7:40 pm after a reception to honor the Governor's Teacher Honorees and Retiring Staff members.

SUPERINTENDENT’S REPORT

- Presentation of Governor’s Teacher Honorees and Retiring Staff Members

Mrs. Shinn left the meeting at 8:17 pm

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE

- C.M. email
- C.F. letter
- D.L. email
- M.F. letter
- K.B. letter
- H.M. email
- R.H. email
- B.C. email

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 - 1.02

Motion: Mrs. Filler

Second: Mr. Egbert

Roll Call Vote: Carried -7 Yes

1.01 Enrollment and Drill Reports

1.02 Motion to accept the following HIB report:

| School | Date | Findings of Harassment, Intimidation or Bullying |
|---------------|-------------|---|
| RMS | 04/24/2017 | No |
| WHS | 05/04/2017 | No |

MINUTES

Motion to adopt 2.01 - 2.03

Motion: Mr. Egbert

Second: Mrs. Filler

Roll Call Vote: Carried -7 Yes
(Mr. Doran abstained 2.01 - 2.02)

- 2.01 Motion to approve the Meeting Minutes April 25, 2017.
- 2.02 Motion to approve the Executive Meeting Minutes April 25, 2017.
- 2.03 Motion to approve the Executive Meeting Minutes July 26, 2016.

Mrs. Shinn returned to the meeting at 8:23 pm.

FINANCE/FACILITIES

Committee Report – Mr. Egbert provided a report for the meeting held on May 9, 2017.

Motion to adopt 3.01 – 3.19

Motion: Mrs. Filler

Second: Mr. Doran

Roll Call Vote: Carried – 8 Yes

- 3.01 Motion to approve the **Bill List** for the period from **May 11, 2017** through **May 24, 2017** for a total amount of **\$1,542,948.03**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule May 23, 2017** for a total amount of **\$4,335.41**. (Attachment 3.02)
- 3.03 Motion to approve the following **Account Transfers** for **April 1, 2017** through **April 30, 2017**. (Attachment 3.03-3.03a)
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2017 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Thomas Venanzi, Interim Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of April 30, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2017. (Attachment 3.04 & 3.04a)

3.05 Motion to approve the following appointments for the 2017-18 school year as part of their regular job duties:

| | |
|---|---------------------------------|
| Affirmative Action Officer(s) | Karen Tucker/Jonathan Moss Alt. |
| Anti-Bullying Coordinator | Karen Tucker |
| Right to Know Officer | Donald Race |
| 504 Committee Coordinator | Karen Tucker |
| AHERA Coordinator | Donald Race |
| Substance Awareness Coordinator | Karen Tucker |
| Integrated Pest Management Coordinator | Donald Race |
| Chemical Hygiene Officer | Donald Race |
| Custodian of Records | Jason Bohm |
| Indoor Air Quality Designee | Donald Race |
| Public Agency Compliance Officer (PACO) | Jason Bohm |
| Qualified Purchasing Agent (QPA) | Jason Bohm |

| | |
|---------------------------------|-------------|
| Safety & Health Designee (SAIF) | Donald Race |
|---------------------------------|-------------|

- 3.06 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2017-18.
- 3.07 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2017-18 payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.
- 3.08 Motion to authorize the Business Administrator with approval of the Superintendent to make 2017-18 account transfers between board meetings pending ratification by the Board of Education.
- 3.09 Motion to authorize the following signatures on 2017-18 accounts maintained by the Board of Education:

| | |
|--|---|
| General Fund Checking | President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3) |
| Cafeteria Checking | President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3) |
| Salary Checking | President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3) |
| Payroll Agency Checking | President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3) |
| Payroll Agency Reimbursement Account (flexible spending reimbursement) | President or Vice President, Board Secretary or Assistant Board Secretary (any 1) |

| | |
|---|--|
| Readington Middle School Activity Account | Principal or Assistant Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2) |
| Whitehouse School Activity Account | Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2) |
| Three Bridges School Activity Account | Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2) |
| Holland Brook School Activity Account | Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2) |
| Capital Reserve Account | Superintendent or Board Secretary or Assistant Board Secretary (any 2) |
| Emergency Reserve Account | Superintendent or Board Secretary or Assistant Board Secretary (any 2) |
| Maintenance Reserve Account | Superintendent or Board Secretary or Assistant Board Secretary (any 2) |

3.10 Motion to authorize maintaining the following 2017-18 petty cash accounts:

| <u>Account Title</u> | <u>Balance</u> | <u>Expenditure Limit</u> |
|-------------------------------------|----------------|--------------------------|
| Readington Middle School Petty Cash | \$100.00 | \$25.00 |
| Holland Brook School Petty Cash | \$100.00 | \$25.00 |
| Three Bridges School Petty Cash | \$100.00 | \$25.00 |
| Whitehouse School Petty Cash | \$100.00 | \$25.00 |

| | | |
|---------------------------------------|----------|---------|
| Central Office Petty Cash | \$100.00 | \$25.00 |
| Pupil Services Petty Cash | \$100.00 | \$25.00 |
| Curriculum and Instruction Petty Cash | \$100.00 | \$25.00 |
| Office of Technology Petty Cash | \$100.00 | \$25.00 |
| Transportation Department Petty Cash | \$300.00 | \$25.00 |
| Life Skills Petty Cash | \$150.00 | \$25.00 |

3.11 Resolved to renew the District's employee insurance benefits with AmeriHealth and Horizon Dental.

| | AmeriHealth Plans | 2017-18 Monthly Rates | | | | |
|--------|---------------------------------------|------------------------------|-----------------|------------|------------|-------------------|
| Plan # | Plans | One Adult | Adult/ Children | Two Adults | Family | Overage Dependent |
| H10 | PPO 10 PS Plan B w/ Int Rx | \$897.31 | \$1,525.41 | \$1,794.59 | \$2,422.71 | \$604.79 |
| H15 | PPO Direct 15 w/ Int Rx | \$847.03 | \$1,439.97 | \$1,694.09 | \$2,287.01 | \$570.90 |
| H51 | PPO Direct 15/25 w/ Int Rx | \$819.72 | \$1,393.50 | \$1,639.42 | \$2,213.22 | \$552.49 |
| H63 | PPO Freedom 15/25 FS Rx \$7/\$16/\$35 | \$822.60 | \$1,398.42 | \$1,645.20 | \$2,221.04 | \$554.43 |

| | | | | | | |
|-----------|--------------------------------------|------------------------------|--------------------|---------------|------------|----------|
| H52 | PPO Direct 20/20 w/Int Rx | \$776.63 | \$1,320.27 | \$1,553.26 | \$2,096.89 | \$523.45 |
| H56 | PPO Direct 20/35 w/Int Rx | \$669.94 | \$1,138.91 | \$1,339.87 | \$1,808.84 | \$451.54 |
| H19 | HMO PS 10 FS Rx \$5/\$10/\$20 | \$891.30 | \$1,515.24 | \$1,782.66 | \$2,406.56 | \$600.74 |
| H62 | HMO 20 FS Rx \$3/\$18/\$46 | \$788.27 | \$1,340.09 | \$1,576.56 | \$2,128.36 | \$531.30 |
| H55 | HMO 20/35 Opt 2 FS Rx \$7/\$21 | \$686.60 | \$1,167.26 | \$1,373.23 | \$1,853.84 | \$462.78 |
| | Horizon Dental Plans | 2017-18 Monthly Rates | | | | |
| Plan # | Plans | One Adult | Adult/ Children | Two Adults | Family | |
| H04 | Dental Option Plan | \$ 30.07 | \$ 52.34 | \$ 57.62 | \$ 87.93 | |
| H05 | Dental Choice | \$ 24.84 | \$ 48.75 | \$ 53.67 | \$ 81.90 | |
| H06 | Dental Total Care | \$ 32.26 | \$ 55.95 | \$ 61.59 | \$ 93.99 | |

3.12 BE IT RESOLVED THAT THE BOARD OF EDUCATION of Readington Township upon the recommendation of the Business Administrator approves the renewal of the food service management base year contract with Maschio's Food Service for the 2017-18 school year as follows:

Maschio's guarantees a return to the School Food Authority in the amount of \$35,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall

be responsible for any shortfall with the following conditions:

- a) There shall be no change in the School Food Authority's policies, practices and service requirements including changes in bell schedules and or meal service periods.
- b) The proposed pricing schedule is approved.
- c) The proposed staffing schedule is approved with no alterations.
- d) The state or federal minimum wage rate and taxes in effect as of January 1, 2017 shall remain consistent throughout the year.
- e) The projected number of service days for lunch will be 181 for all schools.
- f) There shall be no reduction in service days due to inclement weather schedule changes (i.e. early dismissal, delayed opening).
- g) The government reimbursement rates shall be no less than the rates for the previous school year.
- h) Vendor prices shall remain constant throughout the year.
- i) Average daily attendance shall remain at the same level as the previous school year.
- j) The number of free and reduced price participants shall remain at the same level as the previous school year.
- k) USDA donated foods including both entitlement and bonus foods, and including the value of donated foods contained in processed end products will be no less than the previous school year.
- l) Usable USDA donated foods, of adequate quality and variety required for Maschio's proposed menu will be valued at no less than the previous school year's value per reimbursable meal.
- m) There shall be no restrictions in a la carte sales. Sales will be permitted at all locations for the term of this addendum.
- n) Service hours, service requirements type or number of facilities selling food and/or beverages on School Food Authority's premises shall remain consistent throughout the year.
- o) There shall be no competitive sales during all service hours.
- p) Any changes in legislation, regulations, reimbursement rates, meal components and quantities required by the Child Nutrition Programs or changes in the USDA Smart Snack Policies will affect the guarantee.
- q) Due to the volatile nature of raw material costs, Maschio's and the Local Education Agency shall review quarterly, costs associated with the paper and plastic supplies and fuel surcharges on other deliveries. Any changes in Maschio's costs shall result in an appropriate change in the guarantee.
- r) There will be no cessation of labor within the School Food Authority that would adversely affect sales.
- s) The School Food Authority shall make payment to Maschio's for the entire amount of fees, costs and expenses which Maschio's shall have incurred. As the result of union organizational activities and participation in administrative proceedings involving the unionization of personnel,

which were unknown to the officers of Maschio's at the time of execution of this addendum.

- t) The number of eligible free and reduced students will be at least equal to the number of free and reduced eligible students in the previous year.
- u) The School Food Authority agrees to reimburse the food service account for the amount of unpaid charged meals either monthly or annually.
- v) Maschio's will not be responsible for sales decrease due to allowances given the School Food Authority for students to purchase lunches off campus if that allowance was not stated in the School Food Authority's specifications.
- w) Any mandated expenses by either the federal or state governments regarding employee health care costs will reduce the guarantee in the amount of the actual cost of those expenses.
- x) Maschio's has not taken into account the effect of lunch meals distributed under the School Food Authority's humanitarian meal policy in establishing the guarantee. Any changes in the value of lunch distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- y) The cost of providing reimbursable humanitarian meals will be at no cost to the students. Humanitarian meals shall mean meals provided at no cost to students who are unable to pay the full or reduced price for a reimbursable meal. If a reimbursable Humanitarian meal is provided, the cost of such meals either Full price or Reduced price shall be billed to and paid for by the School Food Authority, then the cost of providing the humanitarian meals shall be excluded from the calculation of financial results for purposes of determining achievement of the financial guarantee.
- z) Any changes in the actual sales of meals distributed under any non-pricing program implemented during the current contract term could negatively affect the guarantee which will result in an appropriate adjustment thereof.

In the event the foregoing conditions are not met during the school year, Maschio's guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

- The School Food Authority shall pay Maschio's an annual management fee in the amount of \$11,118.00. The management fee shall be payable in monthly installments of \$1,111.80 per month commencing on September 1, 2017 and ending on June 30, 2018.

- 3.13 Motion to approve a required student lunch price increase for the 2017-18 school year from \$2.75 to \$2.85 (minimum required).

- 3.14 Motion to approve tuition contracts for non-resident staff members' children to attend Readington Township Schools for the 2017-2018 school year:

| | | |
|-------|-------|-------|
| #4666 | #5479 | #5482 |
| #5571 | #5723 | #6008 |

- 3.15 Motion to approve the renewal of transportation contracts for the 2017-18 school year as follows:

| <u>Contractor</u> | <u>Multi Contract #</u> | <u>Renewal #</u> | <u>Route #</u> | <u>Renewal Amount</u> |
|-------------------|-------------------------|------------------|----------------|-----------------------|
| Irvin Raphael | 20160001 | 2017803 | 205 | \$44,296.13 |
| | | | 206 | <u>\$44,296.13</u> |
| | | | Total | \$88,592.26 |

- 3.16 Motion to approve the schedule for requisition of taxes from Readington Township for the 2017-18 school year.

READINGTON TOWNSHIP BOARD OF EDUCATION
2017-18 TAX LEVY REQUEST

| | General | Debt Service | Total |
|---------|----------------|----------------|----------------|
| July-17 | \$1,238,080.00 | \$1,258,807.00 | \$2,496,887.00 |
| Aug-17 | \$2,496,883.00 | | \$2,496,883.00 |
| Sep-17 | \$2,496,883.00 | | \$2,496,883.00 |
| Oct-17 | \$2,496,883.00 | | \$2,496,883.00 |

| | | | |
|--------|-----------------|----------------|-----------------|
| Nov-17 | \$2,496,883.00 | | \$2,496,883.00 |
| Dec-17 | \$2,496,883.00 | | \$2,496,883.00 |
| 2017 | \$13,722,495.00 | \$1,258,807.00 | \$14,981,302.00 |
| Jan-18 | \$1,575,900.00 | \$853,420.00 | \$2,429,320.00 |
| Feb-18 | \$2,429,319.00 | | \$2,429,319.00 |
| Mar-18 | \$2,429,319.00 | | \$2,429,319.00 |
| Apr-18 | \$2,429,319.00 | | \$2,429,319.00 |
| May-18 | \$2,429,319.00 | | \$2,429,319.00 |
| Jun-18 | \$2,429,319.00 | | \$2,429,319.00 |
| 2018 | \$13,722,495.00 | \$853,420.00 | \$14,575,915.00 |
| TOTAL: | \$27,444,990.00 | \$2,112,227.00 | \$29,557,217.00 |

3.17 Motion to approve the following resolution to return unexpended funds to capital Reserve:

WHEREAS, funds were withdrawn from capital reserve in the amount of \$225,000 as the local share of funds toward the completion of the window replacement project at Readington Middle School, and

WHEREAS, the school district was eligible for a State grant at 40% of eligible costs, and

WHEREAS, the school district has applied for reimbursement for the State grant after completion of the project and has received a total of \$105,792.54 for this project, and

WHEREAS, the project is considered closed with the final receipt of State funds or this project, and

WHEREAS, the school district expended a total of \$263,869.21 in the capital

projects fund for this project, of which \$158,076.67 is considered to be local funds spent from capital reserve, and

WHEREAS, an amount of \$66,923.33 is determined to be unspent from the initial withdrawal of \$225,000 from capital reserve for this project.

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the return of \$66,923.33 to the capital reserve account for unspent funds on the Window Replacement Project at Readington Middle School.

3.18 Motion to approve the following educational/medical professional services providers with 2017-18 rates as listed:

**CONSULTANT'S LIST WITH FEES
2017-2018**

| Name | Discipline | Service | Fee |
|---|-------------------------|---------------------------------|-------------------------------------|
| Jesse Mintz, MD 732-254-7100 | Medical | Neurodevelopmental Evaluations | \$450/evaluation |
| Green Brook Family Medicine Dr. Ronald M. Frank. M.D 732-356-0266 | Medical | School Physical Services | \$3,000/year |
| Marilyn Ruiz, MD 973-898-0505 | Medical | Neurodevelopmental Evaluations | \$665/evaluation |
| Jay D. Kuris, MD 908-788-5551 | Medical | Neuropsychiatric Evaluations. | \$1,500/evaluation |
| Jay D. Kuris, MD 908-788-5551 | Medical | Psychiatric Evaluations. | \$1,500/evaluation |
| Jay D. Kuris, MD 908-788-5551 | Medical | Safety Evaluations | \$600/evaluation |
| Behavior Therapy Associates 732-873-1212 | Behavioral Consultation | Functional Behavior Assessments | \$200-320/hr + mileage/ travel time |

| | | | |
|---|---|--|---|
| Assistive Tek, LLC Dr. Brian Friedlander 908-852-3460 | Assistive Technology Evaluations & Consultations | Assistive Technology Evaluation | \$1,000/evaluation \$400/ consultation (minimum of 2 hrs) |
| Goryeb Children's Hospital @ Morristown Medical Center 973-971-5227 | Child Development Center | Neurodevelopmental Evaluation Educational Evaluation Psychological Evaluation Social History Speech/Language Evaluation | \$675 \$884 \$908 \$181 \$292 |
| Child Development Dept. HMC 908-788-6396 | Second Opinion Evaluations | Educational Psychological Speech/Language Neurodevelopmental | \$1,998 \$2,197 \$1,475 \$ 927 |
| Hunterdon County ESC Pam Mills 908-439-4280 ext 4515 | Second Opinion Evaluations | Educational, Psychological, Social History Speech/Language | \$425/per report \$430 |
| Hunterdon Audiology 908-806-7676 | Medical | Audiological Evaluation | \$400/evaluation |
| Hunterdon Medical Center 908-788-6424 | Medical | Audiological Evaluation Central Auditory Evaluation Both Evaluations | \$769/evaluation \$934 \$1,703 |
| Pamela Moss, MD 908-237-4668 | Medical | Psychiatric Evaluation | \$1,200/evaluation |
| Children's Therapy Services Kathleen DeStefano Maryann Huzar 908-859-5585 | Physical Therapist | Physical Therapy Evaluation | \$110/per hr therapy \$350/evaluation |

| | | | |
|---|----------------------------|--|--|
| P.G. Chambers 973-829-8484 | Medical | Augmentative & Assistive Tech. Eval. | \$995.00 |
| Alexander Road Associates 609-419-0400 | Evaluations | Psychiatric | \$595.00 |
| Patricia Thomason | Physical Therapy | In/Out of District Students | \$60/30 min. treatment session |
| Patricia Thomason | Physical Therapy | In/Out of District Students | \$225/evaluation |
| Kelli Marella | Occupational Therapy | In/Out of District Students | \$71/hr. therapy |
| Kelli Marella | Occupational Therapy | In/Out of District Students | \$169/evaluation |
| Hybridge Learning Group 908-917-2552 | Behavioral Consultant | Behavior Therapy BCBA Consultation FBA | \$84/hour \$142/hour \$2,100 |
| Melissa Donofrio, MA, BCBA 914-548-2412 | Behavioral Consultant | Functional Behavior Assessment | \$1,600.00 Additional Services @ \$125.00 per hr. |
| The Uncommon Thread 908-604-4500 | Behavioral Consultation | ABA Consultant/Teacher Behaviorist BCBA Parent Training by BCBA Parent Training by Behaviorist FBA | \$50/hour \$75/hour \$100/hour \$100/hour \$90/hour \$1,600 |

| | | | |
|--|---|----------------------------|-------|
| Learning Tree Multilingual Evaluation & consulting 908-754-8593 | Multilingual Child Study Team Evaluations | Psychological Assessment | \$750 |
| | | Educational Assessment | \$750 |
| | | Speech/Language Assessment | \$750 |

3.19 Motion to approve the following resolution:

RESOLUTION OF THE READINGTON TOWNSHIP BOARD OF EDUCATION AUTHORIZING EXECUTION OF AN AMENDMENT TO THE POWER PURCHASE AGREEMENT BY AND BETWEEN THE BOARD OF EDUCATION AND READINGTON SOLAR PV, LLC, DATED SEPTEMBER 23, 2016

WHEREAS, the Readington Township Board of Education (the “BOE”), administered a procurement process pursuant to the competitive contracting provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., by issuing a *Request for Proposals for a Developer of Photovoltaic Systems on Lands and Facilities Owned by Readington Township Board of Education, Hunterdon County, New Jersey*, dated December 16, 2015 (the “RFP”); and

WHEREAS, following the completion of a detailed evaluation of the proposals received in response to the RFP, as well as interviews with each respondent, the BOE, based upon the recommendation of the Evaluation Team awarded Readington Solar PV, LLC a Power Purchase Agreement via Resolution dated May 10, 2016; and

WHEREAS, the BOE and Readington Solar PV, LLC executed a Power Purchase Agreement, dated September 23, 2016 (the “Original PPA”); and

WHEREAS, Readington Solar PV, LLC, has requested an amendment to the Original PPA to, among other things, provide for an extension of the Outside Commercial Operation Date; and

WHEREAS, the BOE and Readington Solar PV, LLC, desire to memorialize the requested amendment to the Original PPA and reduce same to writing in a form substantially similar to the form of amendment attached hereto as **Exhibit A** (“Amendment No. 1”);

NOW, THEREFORE, BE IT RESOLVED by the Readington Township Board of Education, as follows:

1. The aforesaid recitals are incorporated herein as if set forth at length.

2. The Business Administrator is hereby authorized and directed, on behalf of the Board, subject to the advice and counsel of the BOE's Special Energy Counsel and Energy Consultant, to execute Amendment No.1 in a form substantially similar to the form of amendment attached hereto as **Exhibit A**, as well as any other ancillary documents necessary to effectuate the intent of this Resolution.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.
(Attachment 3.19)

EDUCATION/TECHNOLOGY

Committee Report – Mrs. Shinn provided a report for the meeting held on May 12, 2017.

Motion to adopt 4.01 - 4.04

Motion: Mrs. Filler

Second: Mr. Doran

Roll Call Vote: Carried -8 Yes

- 4.01 Motion to approve a home instruction extension for student H-168 from May 6, 2017 through May 15, 2017 for 5 hours/wk.
- 4.02 Motion to approve home instruction for one hour per week for student H-168 from May 16, 2017 through June 20, 2017.
- 4.03 Motion to approve for Anita Genovese-Mahoney to complete 30 hours of field study at HBS and WHS during the month of June as part of her pre-service teacher training at TCNJ.
- 4.04 Motion to approve honorarium payments to the following presenters for staff development training to be provided on the In-Service Day scheduled for May 26, 2017:

| Presenter | Session | Amount |
|--------------------|----------------|---------------|
| Margaret Sarmiento | Ayurveda #1 | \$50.00 |
| Margaret Sarmiento | Ayurveda #2 | \$50.00 |

| | | |
|--------------|--------------------|---------|
| Jen Morsella | Kickboxing/Pilates | \$50.00 |
| Mara Marks | Zumba | \$50.00 |

PERSONNEL

Committee Report – Mrs. Szanto proved a report of the meeting held on May 19, 2017.

Motion to adopt 5.01 - 5.16

Motion: Mrs. Filler Second: Mr. Doran Roll Call Vote: Carried -8 Yes

5.01 Motion to accept the Superintendent’s recommendation and approve the following Technology summer support staff effective July 10, 2017 through August 21, 2017.

| | | <u>Total Summer Hours</u> | <u>Rate/Hr</u> | <u>Total Summer Rate</u> |
|---|------------------------|-----------------------------------|----------------|------------------------------|
| Teacher/Staff Member Mary Coyle | 7 Weeks 32 Hrs/week | 224 | \$15 | \$3360 |
| Teacher/Staff Member José A Fernández | 7 Weeks 32 Hrs/week | 224 | \$15 | \$3360 |

5.02 Motion to acknowledge the following retirement with appreciation for her years of service, effective June 30, 2017:

| | |
|----------------|---|
| Dianna Barkman | Special Education Teacher (RMS) 20-01-D2/aic |
|----------------|---|

- 5.03 Motion to approve Jennifer Heller and Christine Lewis to provide home instruction for student H-168 from May 6, 2017 through May 15, 2017 for 5 hours per week collectively.
- 5.04 Motion to approve Jennifer Heller and Christine Lewis to provide home instruction for one hour per week for student H-168 from May 16, 2017 through June 20, 2017.
- 5.05 Motion to accept the Superintendent's recommendation and appoint clerical aides for the 2017-2018 school year at their 2016-17 salary. Salaries for the 2017-18 school year will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.05)
- 5.06 Motion to accept the Superintendent's recommendation and appoint Custodians for the period of July 1, 2017 through June 30, 2018 at their 2016-17 salary. Salaries for the 2017-18 school year will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.06)
- 5.07 Motion to accept the Superintendent's recommendation and appoint Secretaries for the 2017-2018 school year at their 2016-17 salary. Salaries for the 2017-18 school year will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and appoint Maintenance Mechanics for the period of July 1, 2017 through June 30, 2018. (Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation and appoint Technology staff for the 2017-2018 school year. (Attachment 5.09)
- 5.10 Motion to accept the Superintendent's recommendation and appoint other support staff for the 2017-2018 school year. (Attachment 5.10)
- 5.11 Motion to accept the Superintendent's recommendation and appoint unaligned administrators for the 2017-2018 school year. (Attachment 5.11)

- 5.12 Motion to accept the Superintendent's recommendation and appoint Confidential Secretaries for the 2017-2018 school year. (Attachment 5.12)
- 5.13 Motion to appoint bus drivers, bus aide and cafeteria aide hourly rates, hours pending finalization of routes for 2017-18 school year. (Attachment 5.13)
- 5.14 Motion to accept the Superintendent's recommendation and approve the following teachers for curriculum development, effective July 1 – August 31, 2017 at \$30.00 per hour:

| Teacher | Curriculum Writing | Amount |
|----------------|--------------------------------|---------------|
| Ann Haberkern | ELA Curriculum 5 th | \$75.00 |
| Ann Kane | ELA Curriculum 5 th | \$75.00 |

- 5.15 Motion to accept the Superintendent's recommendation and approve the following appointments:

| Name | Position | Salary/Step | Effective Date |
|--|---|------------------------------|--------------------------------------|
| Daniela DeFranco (replacing Christina Maher) | Teacher/Special Education (TBS - position moved from HBS) 20-02-D2/aiw | \$55,920 BA+15 Step 2 | September 1, 2017 – June 30, 2018 |
| Barbara Pauley (replacing Christine Crielly) | Guidance Counselor (HBS) 20-02-D2/ajj | \$69,495 MA+30 Step 12 | September 1, 2017 – June 30, 2018 |
| Charles Keri (replacing Jonathan Jardine) | Custodian (BOE) 70-05-D5/apl | \$37,360 Custodial Step 3 | May 22, 2017 – June 30, 2017 |

| | | | |
|---|--|-----------------------|-------------------------------------|
| Julie Curcio (replacing Nancy Hara) | Teacher/Special Education (RMS) 20-01-D2/aie | \$59,010 MA Step 1 | September 1, 2017- June 30, 2018 |
| Diane Goodliffe (replacing Dianna Barkman) | Teacher/Special Education (RMS) 20-01-D2/aic | \$54,830 BA Step 3 | September 1, 2017- June 30, 2018 |

5.16 Motion to accept the Superintendent's recommendation and approve the following teachers for facilitating workshops on the May 26, 2017 Inservice Day:

| Teacher/Facilitator | Session | Prep Time | Amount |
|----------------------------|--|------------------|---------------|
| Fitzgerald, Tracy | Be Creative! | 3.0 hours | \$90.00 |
| Greenberg, Lauren | Tools to Flip Instruction | 3.0 hours | \$90.00 |
| Krial, Sherry | Best of Today: Google Apps, Extensions#1 | 3.0 hours | \$90.00 |
| Krial, Sherry | Getting to Know Chromebooks #1 | 1.5 hours | \$45.00 |
| Krial, Sherry | Best of Today: Google #2 | 1.5 hours | \$45.00 |
| Krial, Sherry | Getting to Know Chromebooks #2 | 1.5 hours | \$45.00 |
| Newcamp, Ryan | Ozobots | 3.0 hours | \$90.00 |
| Singer, Stephanie | Library Leadership Symposium Review | 3.0 hours | \$90.00 |
| Singer, Stephanie | Yoga | 3.0 hours | \$90.00 |
| Yunos, Paul | Yoga | 1.5 hours | \$45.00 |

COMMUNICATIONS

Committee Report – Mr. Doran provided a report of the meeting held on May 8, 2017.

Motion to adopt 6.01 - 6.02

Motion: Mrs. Filler

Second: Mr. Egbert

Roll Call Vote: Carried -8 Yes

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following bylaws, policies and regulations:

- Bylaw 0000.01 Introduction
- Bylaw 0000.02 Introduction
- Regulation 0000.03 Introduction
- Policy 2320 Independent Study Programs (ABOLISHED)
- Policy 2415.06 Unsafe School Choice Option
- Policy 2460 Special Education
- Regulation 2460 Special Education
- Regulation 2460.8 Special Education – Free and Appropriate Public Education
- Regulation 2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs
- Regulation 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
- Regulation 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students
- Policy 2467 Surrogate Parents and Foster Parents

6.02 Motion to accept the Superintendent's recommendation to approve for first reading the following policies and regulations:

- Policy 2431 Athletic Competition
- Regulation 2460.1 Special Education – Location, Identification, and Referral
- Policy 2464 Gifted and Talented Students
- Policy 2622 Student Assessment
- Policy 3160 Physical Examination (Teaching Staff Members)
- Regulation 3160 Physical Examination
- Policy 4160 Physical Examination (Support Staff Members)
- Regulation 4160 Physical Examination
- Policy 5116 Education of Homeless Children
- Regulation 5116 Education of Homeless Children
- Policy 7446 School Security Program
- Policy 8530 Records Retention

UNFINISHED BUSINESS

- Mr. Egbert reported on the NJSBA Delegate Assembly that he attended on May 20, 2017. Upcoming events include Legislative Day in Trenton on May 25th and the Hunterdon County SBA meeting on June 7th. Membership dues will remain the same for 2017-18. A new Chief School Administrator evaluation tool is being developed. The two previously discussed resolutions were acted on which included superintendent emergency contracts which was supported and the other resolution pertaining to funding for charter schools was sent back to committee.
- Mr. Doran reminded everyone about the board table at the memorial Day parade/picnic.
- Mrs. Simon reminded board members that board self-evaluation forms are due May 26.

NEW BUSINESS FROM BOARD

None

OPEN TO THE PUBLIC

- Ms. Joann Lozak voiced concerns about the loss of the Renaissance Fair and Washington DC Trip and proposed changes to the Quest program. She voiced displeasure with the suggestion that families bring lawn chairs to the 8th grade promotion. She said teachers should not be moved to other schools for what she labeled as “vindictive” reasons. She also encouraged the board to settle a contract with the teachers association.
- Mrs. Christine Crielly stated her name is on the board agenda but she did not receive a Rice Notice.
- Dr. Sargent explained that all staffing decisions are thoroughly reviewed at the board level and are made in the best interest of students.

ADJOURNMENT

Motion to Adjourn at 8:59 pm

Motion: Mrs. Filler

Second: Mrs. Shinn

Vote: 8 Yes

Respectfully submitted,

**Thomas Venanzi
Interim Business Administrator/Board Secretary**